

# RADFORD UNIVERSITY

Board of Visitors

**EXECUTIVE COMMITTEE MEETING  
8:00 A.M.  
MARCH 24, 2023  
DEAN'S CONFERENCE ROOM  
KYLE HALL, THIRD FLOOR, RADFORD, VA**

**DRAFT  
MINUTES**

**COMMITTEE MEMBERS PRESENT**

Dr. Debra K. McMahon, Rector  
Dr. Jay A. Brown, Vice Rector  
Mr. Robert A. Archer, (Ex officio)  
Dr. Rachel Fowlkes, (AESSC)  
Mr. Mark S. Lawrence, (EEC)  
Mr. David A. Smith, (SAAC)  
Mr. Marquett Smith, (BAAC)  
Ms. Lisa Throckmorton, (EMBEC)

**OTHERS PRESENT**

Dr. Bret Danilowicz, President  
Ms. Karen Castele, Secretary to the Board of Visitors and Special Assistant to the President  
Mr. Mike Melis, Senior Assistant Attorney General, Office of the Attorney General

**CALL TO ORDER**

Dr. Debra K. McMahon, Rector, called the meeting to order at 8:00 a.m. in the Dean's Conference Room in Kyle Hall.

**APPROVAL OF AGENDA**

Rector McMahon asked for a motion to approve the March 24, 2023 meeting agenda, as published. Mr. Mark Lawrence so moved, Mr. David Smith seconded, and the motion carried unanimously.

**APPROVAL OF MINUTES**

Rector McMahon asked for a motion to approve the December 2, 2023 minutes of the Executive Committee meeting. Mr. Marquett Smith so moved, Mr. Lawrence seconded, and the motion carried unanimously.

**PRESIDENT'S COMMENTS**

President Bret Danilowicz provided an update on recent university activities, ongoing planning, and reflected on his first legislative session. President Danilowicz shared his thoughts on the new committee structure and believes the new infrastructure will be beneficial going forward. He encouraged the chairs to ask questions and drive the conversations and agendas for the committee meetings.

## **COMMITTEES DISCUSSION**

Rector McMahan began a discussion by asking the committee members their thoughts of the day-long committee meetings and the first meeting of the new committee structure. Members felt that the consecutive meeting structure was good but that the day was long and the meeting times could be shortened.

## **OTHER BUSINESS**

Rector McMahan shared that it is time to think about elections for the 2023-24 officers and that the vote would take place in June. Rector McMahan named a Nominating Committee of David Smith, Bob Archer, Rachel Fowlkes and Tyler Lester.

Rector McMahan shared that per the Board of Visitors Bylaws, the Board approves the hiring of the President's direct reports and that with the hiring of the incoming Provost, she was bringing this forward to approve and ratify the President's selection. The Rector asked for a motion to approve and take forward to the full Board the hiring of Dr. Bethany Usher as Provost and Senior Vice President for Academic Affairs. Mr. Mark Lawrence so moved, Mr. Bob Archer seconded, and the motion carried unanimously. A copy of the proposed resolution is attached hereto as *Attachment A* and is made a part of.

Rector McMahan asked the Committee members to think about topics for the Retreat and prioritize what strategic planning, training or other specific topics would be beneficial for the Board.

## **ADJOURNMENT**

With no further business to come before the Committee, the meeting adjourned at 8:45 a.m.

Respectfully submitted,

Ms. Karen Castele  
Secretary to the Board of Visitors and Special Assistant to the President

**Radford University Board of Visitors**  
**Resolution**  
**March 24, 2023**

**Now Therefore Be It Resolved**, that the Board of Visitors, in accordance the Article II, Section 2 of the Bylaws, approves and ratifies the selection of Bethany McKay Usher, Ph.D. by President Bret Danilowicz as Provost and Senior Vice President of Academic Affairs. Dr. Usher begins her tenure at Radford University on June 12, 2023.

End of Board of Visitors Materials

