



**RADFORD UNIVERSITY BOARD OF VISITORS  
BUSINESS AFFAIRS & AUDIT COMMITTEE MEETING**

**10:30 a.m.**

**SEPTEMBER 18, 2014**

**BOARD ROOM**

**MARTIN HALL – THIRD FLOOR**

**RADFORD, VIRGINIA**

**DRAFT**

**AGENDA**

- **CALL TO ORDER** *Andrew Fogarty, Vice Chair*
  
- **APPROVAL OF AGENDA** *Andrew Fogarty, Vice Chair*
  
- **APPROVAL OF MINUTES** *Andrew Fogarty, Vice Chair*
  - May 8, 2014
  - August 27, 2014 (Joint Committee Meeting with Academic Affairs Committee)
  
- **REPORTS AND RECOMMENDATIONS**
  - Report from the Auditor of Public Accounts *Karen Helderman, Information Systems Development Specialty Team Director And Radford Audit Project Manager Auditor of Public Accounts*
  
  - University Auditor's Report *Margaret McManus, University Auditor*
    - Introduction of Internal Audit Staff
    - Review of Internal Audit Duties and Responsibilities
    - Auditor Reports
  
  - Capital Project Update *Richard Alvarez, Chief Financial Officer and VP for Finance & Administration*
  
- **ACTION ITEMS**
  - Recommendation to approve revised Office of Audit & Advisory Services Charter *Margaret McManus, University Auditor*

- 2013-14 Financial Performance Report and recommendation to approve Radford University's 2014-15 Operating Budget
- Recommendation to approve Radford University's 2014 Six-Year Plan
- Recommendation to approve Write-Off of Past Due Accounts

Richard Alvarez, *Chief Financial Officer and VP for Finance & Administration*

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Lisa Ridpath, *Associate Vice President for Finance & Administration*

- **OTHER BUSINESS**

Andrew Fogarty, *Vice Chair*

- **ADJOURNMENT**

Andrew Fogarty, *Vice Chair*

**Business Affairs and Audit Committee**

**Mr. Matthew B. Crisp, Chair**

Dr. Andrew Fogarty, Vice Chair

Mr. Anthony R. Bedell

Ms. Callie M. Dalton

Ms. Georgia Anne Snyder-Falkinham

Michael A. Wray, Rector