

RADFORD UNIVERSITY  
BOARD OF VISITORS  
FRIDAY, NOVEMBER 12, 2010

APPROVED

MINUTES

Members present:

Mr. Stephen A. Musselwhite, Rector  
Mr. Mark R. Pace, Vice Rector  
Ms. Nancy E. Artis  
Mr. Stephan Q. Cassaday  
Mr. Matthew B. Crisp  
Mr. Thomas E. Fraim, Jr.  
Mr. Milton C. Johns  
Mr. Darius A. Johnson  
Mr. Walter F. Rugaber  
Dr. Cora S. Salzberg  
Mr. Ronald R. Wesley  
Dr. Kay K. Jordan (non-voting advisory faculty representative)  
Ms. Randi-Lyn Randall (non-voting advisory student representative)

Members absent:

Ms. Nancy H. Agee  
The Honorable J. Brandon Bell  
Ms. Wendy S. Tepper  
Ms. Linda K. Whitley-Taylor

Others present:

President Penelope W. Kyle  
Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration  
Mr. Kenneth J. Bonk, Associate Vice President for Student Affairs and Director of Student Activities  
Dr. Trae T. Cotton, Associate Vice President for Student Affairs and Dean of Students  
Mr. Jeffrey S. Douglas, Chief Communications Officer and Executive Director of University Relations  
Mr. Frank S. Ferguson, Consultant for Governmental Relations and Regulatory Affairs  
Mr. Ronald C. Forehand, Senior Assistant Attorney General, Commonwealth of Virginia  
Ms. Catherine C. Greenberg, Vice President for University Advancement  
Mr. Danny M. Kemp, Chief Information Officer and Vice President for Information Technology  
Mr. William R. Kennan, Vice Provost for Academic Affairs  
Ms. Jo Ann Kiernan, Special Assistant to the President  
Ms. Margaret D. McManus, University Auditor  
Dr. Steven W. Nape, Vice Provost for Enrollment Planning and Management  
Ms. Lisa H. Ridpath, Assistant Vice President for Budget and Planning  
Mr. Roy E. Saville, Director of Capital Planning and Outlay  
Dr. Joseph P. Scartelli, Interim Provost and Vice President for Academic Affairs  
Dr. Mark R. Shanley, Vice President for Student Affairs  
Faculty, staff, students and guests

CALL TO ORDER

Mr. Stephen A. Musselwhite, Rector of the Board, called the meeting to order at 9 a.m., Friday, November 12,

2010, in the Board Room in Martin Hall at Radford University.

INTRODUCTION OF GUESTS

President Kyle asked Mr. Jeffrey S. Douglas, Chief Communications Officer and Executive Director of University Relations, to introduce any guests. He introduced Mr. Caleb Fleming from the Roanoke Times.

APPROVAL OF MEETING AGENDA

Ms. Nancy E. Artis made the motion to approve the November 12, 2010 meeting agenda as published prior to the meeting. Mr. Thomas E. Fraim, Jr. seconded the motion, and the motion carried unanimously.

APPROVAL OF MINUTES

Rector Musselwhite asked for a motion to approve the minutes of the September 16-17, 2010 meeting of the Board of Visitors, as distributed. Mr. Ronald R. Wesley made the motion; Mr. Fraim seconded the motion, and the motion carried unanimously.

REPORT TO THE BOARD OF VISITORS FROM THE STUDENT REPRESENTATIVE

Ms. Randi-Lyn Randall, non-voting Student Representative to the Board of Visitors and President of the Student Government Association (SGA), reported to the Board on the various activities of the SGA and Radford University students. A copy of her presentation is attached hereto as Attachment A.

REPORT TO THE BOARD OF VISITORS FROM THE FACULTY REPRESENTATIVE

Dr. Kay K. Jordan, non-voting Faculty Representative to the Board of Visitors and President of the Faculty Senate, reported on issues of interest to the faculty. A copy of her report is attached hereto as Attachment B.

REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE

Mr. Walter F. Rugaber, Chair of the Academic Affairs Committee, reported that the committee met on November 11, 2010. Mr. Rugaber, on behalf of the committee, moved that the following Resolution be adopted by the Board:

Approval of the Resolution adopting the program proposal for Geospatial Science

Dr. Cora S. Salzberg made the motion and Mr. Mark R. Pace seconded the motion and the resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment C.

Mr. Rugaber, on behalf of the committee, recommended that the following motion be approved by the Board:

Approval of the motion not to accept the appeal of the promotion discussed in the Closed Session of the Academic Affairs Committee on Thursday, November 11th.

Mr. Wesley made the motion and Ms. Artis seconded and the motion was approved unanimously.

REPORT FROM THE BUSINESS AFFAIRS AND MARKETING COMMITTEE

Mr. Ronald R. Wesley, Vice Chair of the committee, reported that the committee met on November 11, 2010 and heard several informational updates and addressed three action items. He shared that Ms. Margaret D. McManus, University Auditor presented an oral report on the quarterly University Discretionary Fund review and provided copies of the Charter of the Office of Audit and Advisory Services and the Follow-Up Audit Status Report to the committee for its information.

Mr. Wesley stated that the committee also received reports from Dr. Steven W. Nape, Vice Provost for Enrollment Management, Ms. Lisa H. Ridpath, Assistant Vice President for Budget and Planning and Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration.

Mr. Wesley, on behalf of the committee, moved that the following Resolution be adopted:

Approval of the Resolution certifying that Radford University is in compliance with its Debt Management Policy.

Mr. Fraim made the motion to approve the Resolution and Mr. Darius A. Johnson seconded and the Resolution was adopted unanimously. A copy of the Resolution is attached hereto as Attachment D.

Approval of the Resolution adopting revisions to the Radford University Debt Management Policy.

Mr. Rugaber made the motion and Mr. Matthew B. Crisp seconded and the Resolution was adopted unanimously. A copy of the Resolution is attached hereto as Attachment E.

Approval of the Resolution adopting revisions to the Radford University Investment Management Policy.

Mr. Pace made the motion to approve the Resolution and Ms. Artis seconded the motion. The Resolution was adopted unanimously. A copy of the Resolution is attached hereto as Attachment F.

#### REPORT FROM THE STUDENT AFFAIRS COMMITTEE

Mr. Darius A. Johnson, Chair of the committee reported the committee met on November 11, 2010. He shared that the committee received updates on student activities from Ms. Randall, President of the Student Government Association (SGA). He stated that Dr. Mark R. Shanley, Vice President for Student Affairs, reported that the division was nearing completion on a seven-year plan that addressed the needs for fostering a diverse and distinctive co-curriculum, student retention and success, safe and inviting facilities and environment and staff retention and excellence. No action items were referred to the Board from the Student Affairs Committee.

#### REPORT FROM THE UNIVERSITY ADVANCEMENT AND ALUMNI RELATIONS COMMITTEE

Ms. Nancy E. Artis, Chair of the committee reported that this newly-formed committee held its first meeting on November 11. She reported that the committee received detailed information on fundraising from Ms. Catherine C. Greenberg, Vice President for University Advancement, and provided that the committee's oversight encompassed both development activities and alumni relations. Ms. Artis shared that the committee heard a detailed report on the goals and objectives for fundraising for the 2010-2011 fiscal year and the plans for alumni relations activities.

Ms. Artis encouraged everyone to participate in the annual fund drive and stressed 100 percent participation from the Board of Visitors in support of Radford University.

#### REPORT ON THE RADFORD UNIVERSITY FOUNDATION

Mr. Matthew B. Crisp, Board Liaison to the RU Foundation Board, provided information on the endowment funds of other 4-year institutions in Virginia in comparison to Radford's as of June 30<sup>th</sup>, 2009. He welcomed

Mr. John Cox as the new Executive Director of the Radford University Foundation and shared that he looked forward to working with him.

Mr. Crisp reported that during the 2009-2010 fiscal year the Foundation had achieved an 8.6 percent net growth on the funds invested, which was encouraging. He also provided that at the last meeting of the Foundation they had a presentation from Mr. Kelly Underwood, Director for University Advancement for Athletics and Mr. Michael Hurt, a member of the Foundation Board, detailing the on-going renovations to the RU baseball facility. Mr. Crisp shared that the Foundation Board was scheduled to meet that afternoon and would receive a presentation from the Spider Management Group and that he would provide a full report at the next meeting.

#### SCHEV ORIENTATION REPORT

Rector Musselwhite reported that he and Mr. Cassaday had attended the SCHEV orientation in Richmond on October 20. He related that presentations were given by SCHEV officials, the Deputy Secretary of Education, and former rectors and former members of Boards of Visitors of Virginia's public institutions. He expressed regret that every board member could not attend. He said that throughout the year he wanted to invite presentors from the orientation program to speak to RU's Board to aid members in understanding the meaning and purpose of BOV service. Mr. Musselwhite then called upon Mr. Cassaday to share his thoughts on the orientation.

Mr. Cassaday reported that everything presented was relevant, from best practices to how the board should interface with the Rector, the President, the deans, and faculty.

#### PRESIDENT'S REPORT

President Kyle reported on the accomplishments and activities at Radford University that had occurred since the September board meetings. She then called on Mr. Danny M. Kemp, Chief Information Officer and Vice President for Information Technology.

Mr. Kemp provided information on the fully integrated information system (Banner); a project almost completed pending final approval by the Executive Committee and a final report to the Virginia Information Technologies Agency (VITA). Mr. Kemp reported that the project had achieved all of the major objectives identified at inception on time and under budget and expressed thanks to all involved and gave special thanks to Ms. Artis for her leadership on the project's Executive Committee. He also provided that project refinements would be ongoing to meet the changing needs of the university.

Mr. Kemp then shared information on the redesigned RU web site and gave a demonstration for the Board. He provided that the new site would be launched in phases beginning with the beta version of the core site on November 30, 2010. Mr. Kemp introduced Ms. Jaime C. Hunt, the new Director of Web Communications and also thanked Mr. Charles Hayes the project coordinator.

#### ADOPTION OF RESOLUTIONS

Rector Musselwhite, read in their entirety for the Board the following two resolutions and then proposed that the resolutions be adopted:

Approval of the Resolution in recognition of Mr. Todd E. Barrish.

Ms. Artis made the motion and Dr. Salzberg seconded the motion and the Resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment G.

Approval of the Resolution in recognition of Mr. C. Nelson Harris.

Mr. Fraim made the motion and Ms. Artis seconded the motion and the Resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment H.

ADJOURNMENT

The Rector announced the next regularly scheduled meeting of the Board of Visitors would be held on February 1 and 2, 2011, in Richmond. He encouraged the Board to join the RU student delegation at Advocacy Day in Richmond on February 3. With no further business to come before the Board, the Rector adjourned the meeting at 11:38 a.m.

Kimberly Chiapetto, Secretary  
Radford University Board of Visitors