



DATA SHARING & PUBLICATION AGREEMENT¹

[DATE]

[PROJECT TITLE]

[SPECIFY PROJECT DATA]

Data for [LIST PROJECT] is the result of prior and ongoing collaborations between [INSERT NAMES] and several project-specific collaborators. The purpose of this agreement is to delineate access permission, associated responsibilities, and obligations for the systematic dissemination of results in presentations and publications.

1. Presentation/Manuscript Proposal and Proposal Review Process

- A. A written proposal for any presentation or manuscript (hereafter paper) using the above referenced project data shall be submitted to [NAME] prior to conducting data analyses.
- B. The proposal should clearly indicate (1) the general aims of the proposal, (2) the specific independent and dependent variables (including mediators and moderators) that will be used, and (3) the initial list of authors proposed to be working on the paper and (4) the expected division of labor among the co-authors.
- C. A deadline for completion of the proposed paper will be set upon approval by [NAME]. Unless otherwise requested (and justified by the author), the deadline will not exceed [INSERT TIMEFRAME- DAYS, MONTHS ETC] from the date that the paper proposal is approved.
- D. If the paper is not completed by the specified date, [NAME] will review the status of the paper with the primary author to determine if the work should be continued or reassigned.

2. Paper Review Process

- A. All papers using the above referenced project data shall be reviewed by [NAME] prior to submission for presentation or publication.
- B. The review prior to submission/presentation is to ensure that the paper falls within the scope of the proposed analyses. As long as the paper is consistent with the approved proposal, the paper may be submitted.
- C. As part of the mentoring process, [NAME] will provide a comprehensive editorial review of the paper. This editing will be advisory.

3. Authorship

- A. The lead author of any paper using the above referenced project data is expected to circulate the internal reviews to his or her co-authors and notify his or her co-authors to respond to reviewers or, in the case of a rejected paper, to make plans regarding resubmissions.
- B. A deadline will be set for resubmission and should not exceed two months from the meeting date. Resubmissions must go through internal review by co-authors prior returning them to the journal.
- C. All co-authors for a paper must, at minimum, read and provide editing comments for papers on which they wish their names to appear. Typically, co-authorship involves providing specific original content for the paper.
- D. Authorship order is the prerogative of the first author.
- E. Any authorship disagreement (e.g., inclusion, order) will be mediated by [NAME].



4. Data Sharing

- A. [NAME] controls access to the data. Data will be shared [LIST WHO/WHERE/WHEN].
- B. The above referenced project data are not to be shared or distributed in any manner not approved through this data access agreement.
- C. [INCLUDE ANY SPECIFIC SPONSOR/CONTRACTUAL REQUIREMENTS GOVERNING DATA SHARING]
- D. [DETAIL ANY REGULATORY REQUIREMENTS, SUCH AS WHAT RESEARCH PARTICIPANTS ARE INFORMED OF FOR IRB PROTOCOLS OR PUBLICATION RESTRICTIONS SPECIFIC TO EXPORT CONTROLS.]
- E. List data repositories/archiving process

I have read and understand the terms of this agreement and I hereby agree to abide by the conditions described above.

SIGNATURE, Print name here:

DATE

SIGNATURE, Print name here:

DATE

Signature, Witness, Print name here:

DATE

¹Modeled after University of Nebraska', Lincoln's "[Data Sharing & Publication Agreement](#)"